



**Office of Education
Performance Audits**

**FINAL EDUCATION PERFORMANCE AUDIT REPORT
FOR**

CALHOUN-GILMER CAREER CENTER

CALHOUN COUNTY SCHOOL SYSTEM

NOVEMBER 2011

WEST VIRGINIA BOARD OF EDUCATION

INTRODUCTION

An announced Education Performance Audit of Calhoun-Gilmer Career Center in Calhoun County was conducted October 7, 2010.

A Follow-up Education Performance Audit of Calhoun-Gilmer Career Center was conducted September 27, 2011. The purpose of the follow-up review was to verify correction of the findings identified during the original Education Performance Audit. The review was in accordance with West Virginia Code §18-2E-5 and West Virginia Board of Education Policy 2320 which specify that a school that meets or exceeds the performance and progress standards but has other deficiencies shall remain on full accreditation status and a county school district shall remain on full approval status for the remainder of the accreditation period and shall have an opportunity to correct those deficiencies. The Code and policy include the provision that a school “. . . does not have any deficiencies which would endanger student health or safety or other extraordinary circumstances as defined by the West Virginia Board of Education.”

14 CALHOUN COUNTY
Robert Propst, Superintendent
701 CALHOUN-GILMER CAREER CENTER
Bryan P. Sterns, Director
Grades 09 - 12
Enrollment 180 (this includes 8 adult students)

This section presents the performance data for career/technical programs.

**PERFORMANCE DATA
2009-2010**

6.1.8. Job placement rates for vocational programs.

- Students completing occupational concentrations – 84.
- Students placed (employed, continuing education, military) – 81/92 (88 percent).
- Seventy-eight percent of students employed were employed in the field for which they were trained.

The Calhoun-Gilmer Career Center's performance in placement was excellent. The percentages of students employed in field and continuing education in field exceeded the State standard (78 percent).

6.1.9. Percent of students passing end-of-course career/technical tests.

The Global 21 Performance test was administered for the 2009-2010 school year. Seventy-one (71) students were tested and 57 students achieved the standard for a 80.2 percent mastery.

End-of-Course Test		
Number Tested	Number Met Standard	Percent Met Standard
71	57	80.2%

The following professional development and/or training opportunities were provided as reported by the director.

1. Professional Learning Communities (PLC).
2. Prioritizing the West Virginia 21st Century Content Standards and Objectives (CSOs).
3. Conscious Discipline.
4. Ruby Payne – Understanding Poverty.
5. Microsoft PowerPoint and Windows Movie Maker.
6. Open Sources Software and Applications.
7. CTE Conference.

8. Tooling U and Today's Class.
9. Work Keys Update.
10. Collaborative Project Development.
11. Compass and Odyssey.

EDUCATION PERFORMANCE AUDIT

HIGH QUALITY STANDARDS

Necessary to Improve Performance and Progress.

7.2. Student and School Performance

- 7.2.3. Lesson plans and principal feedback. Lesson plans that are based on approved content standards and objectives are prepared in advance and the principal reviews, comments on them a minimum of once each quarter, and provides written feedback to the teacher as necessary to improve instruction. (Policy 2510; Policy 5310)**

Lesson plans were sketchy and/or nonexistent. The plans failed to include enough information for a substitute teacher to conduct the classes and information was not provided to indicate the content of the lessons.

FOLLOW-UP REVIEW

COMPLIANCE. The principal provided samples of each teacher's lesson plans. A review of classroom teachers' lesson plans revealed that lesson plans were being developed that focused on the mastery of concepts identified in the content standards and objectives for each course required by West Virginia Board of Education Policy 2510, Section 8.3.8.

7.6. Personnel

- 7.6.2. Licensure. Professional educators and other professional employees required to be licensed under West Virginia Board of Education policy are licensed for their assignments including employees engaged in extracurricular activities. (W.Va. Code §18A-3-2; Policy 5202)**

Two teachers did not hold the correct certification. Immediate attention must be given to this issue or the employees' contracts must be terminated.

FOLLOW-UP REVIEW

COMPLIANCE. All teachers employed held the appropriate certification as defined by West Virginia Board of Education Policy 5202.

INDICATORS OF EFFICIENCY

Indicators of efficiency for student and school system performance and processes were reviewed in the following areas: Curriculum delivery, including but not limited to, the use of distance learning; facilities; administrative practices; personnel; utilization of regional education service agency, or other regional services that may be established by their assigned regional education service agency. This section contains indicators of efficiency that the Education Performance Team assessed as requiring more efficient and effective application.

8.1.1. Curriculum. The school district and school conduct an annual curriculum audit regarding student curricular requests and overall school curriculum needs, including distance learning in combination with accessible and available resources.

The Team observed that instruction was excellent and students were actively engaged and on-task at Calhoun-Gilmer Career Center. All teachers exhibited high expectations for all students and the curriculum was rigorous and challenging.

FOLLOW-UP CONCLUSION

The career center's environment fostered high quality education and high expectations for all students.

BUILDING CAPACITY TO CORRECT DEFICIENCIES

West Virginia Code §18-2E-5 establishes that the needed resources are available to assist the school or school system in achieving the standards and alleviating the deficiencies identified in the assessment and accountability process. To assist Calhoun-Gilmer Career Center in achieving capacity, the following resources are recommended.

- 18.1. Capacity building is a process for targeting resources strategically to improve the teaching and learning process. School and county electronic strategic improvement plan development is intended, in part, to provide mechanisms to target resources strategically to the teaching and learning process to improve student, school, and school system performance.**

The Team determined that the Calhoun-Gilmer Career Center has the capacity to correct the identified deficiencies.

FOLLOW-UP CONCLUSION

The principal and staff demonstrated the ability to correct the deficiencies found in the original Education Performance Audit.

SCHOOL ACCREDITATION STATUS

School	Accreditation Status	Education Performance Audit High Quality Standards	Annual Performance Measures Needing Improvement	Date Certain
14-701 Calhoun-Gilmer Career Center.	Full Accreditation			

Education Performance Audit Summary

The Office of Education Performance Audits recommends that the West Virginia Board of Education continue the Full Accreditation status of Calhoun-Gilmer Career Center.