**RESOURCE DOCUMENT**

**COMPLIANCE CHECKLIST: POLICY 4373**

**Expected Behaviors in Safe and Supportive Schools**

DIRECTIONS: To be considered fully compliant with Policy 4373, your school must adhere to the core areas outlined in Policy 4373. Before you begin self-rating school compliance, you may wish to review the sections of the policy identified in the checklist. These areas will be examined during the on-site review. To determine your level of compliance, use the following guide:

 Full Compliance = Compliant with **all** items listed below.

 Partial Compliance = Compliant with **more than half** the items listed below.

 Non-Compliant = Compliant **with half or** **less** of the items below.

The following items will be reviewed (1) by examining the school and/or county policies and procedures; (2) by visiting alternative education classrooms; and (3) by interviewing staff, students, and placement team members.

**(S\_,F\_ below identify the Standard and Function correlating to the High Quality Standards in Policy 2322).**

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| **Compliance** | **Core Areas of Policy 4373** |
| **Yes No** | 1. **Guidelines for Implementation.** (S1,FC)

Each county board of education shall have approved policies and procedures for implementing Policy 4373, including but not limited to: * Teach students appropriate behaviors and dispositions (Pages 7-17).
* Assure students’ rights and responsibilities are taught and protected (Pages 18-21).
* Implement proactive, preventative, and responsive programs (Page 43).
* Implement investigatory and reporting procedures (Page 43).
* Implement meaningful interventions and consequences in response to inappropriate behavior (Pages 45-57).
* Develop and implement a comprehensive crisis response plan (Pages 25-27).
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| **Yes No** | 1. **Alternative Education.** (S1,FC)

A temporary authorized departure from the regular school program designed to provide educational and social development for students whose disruptive behavior places them at risk of not succeeding in the traditional school structures and in adult life without positive interventions. Alternative education programs meet the requirements of Policy 2510 and Policy 4373. (W.Va. Code §18-2-6 and §18-5-19; Policy 2510; Policy 4373) (Policy 4373, Pages 59-63)* Implement county policies and procedures for alternative education.
* Follow eligibility criteria for placement in alternative education, including expelled students.
* Convene the Alternative Education Placement Team that will develop a written plan including: academic courses, behavioral components, criteria for re-entry to the regular school program, and provisions for periodic review of the student's progress at least on an annual basis. (The team for all students with disabilities shall be the IEP team and the written plan shall be the IEP.)
* Follow identified written curriculum based upon State standards, including a component for teaching and learning responsible behavior.
* Employ licensed, certified staff in core subject areas.
* Participate in State assessment program.
* Compliance with State policies and federal regulations in the education of exceptional students.
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